

NAMIBIAN PORTS AUTHORITY

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Our Ref: PA-MEMO-ALL-CORONAVIRUS
Email:

MEMORANDUM: CORONAVIRUS

Wednesday, 05 February 2020

To: All Employees

The Coronavirus has been declared a global health emergency by the World Health Organisation (WHO). In response to this declaration, officials from the Ministry of Health and Social Services (MHSS) who operates in our ports (referred to as "Port Health") has intensified the screening of all vessels entering the Port of Walvis Bay and Luderitz. Due to the screening process, possible delays in vessel docking and disembarking of crew and passengers can be expected.

The relevant process for the arrival of vessels:

- All foreign vessels calling at the Port of Walvis Bay are required to forward through their shipping agents to Namport, DMA and Port Health a list of the last 10 ports of call, along with other required mandatory documentation.
- Should the list include countries which are affected by the Coronavirus, additional information needs to be forwarded, which includes Crew Lists, Vaccination Lists, Port Clearance Certificates etc.
- On information received, MHSS will determine whether the vessel will be allowed to enter the port and dock.
- Should such a vessel be given permission to enter and dock, the Namport Marine Pilots will be the only persons allowed to board the vessel before the MHSS Officer. As per Namport's procedures, the pilots shall wear applicable Personal Protective Equipment (PPE).
- Once a vessel is docked, the MHSS Officer will first board the vessel, verify all documentation and do a physical screening of all crew members and / or passengers.
- Only once the MHSS Officer is satisfied, will he/she allow other parties to board the vessel, such as Customs, Immigration, Port Security, etc.

Port of Walvis Bay (Head Office):
P.O. Box 361 Walvis Bay, Namibia

Port of Lüderitz:
P.O. Box 836 Lüderitz, Namibia

Directors

Adv. G S Hinda
(Chairperson)
Ms. JJ Comalie
(Deputy Chairperson)
Mr. M Hindjou
Mr. J Kangandjera
Ms. N Hamunyela

Chief Executive Officer


Mr. K Harry (Acting CEO)

Company Secretary

Ms. N Haikali



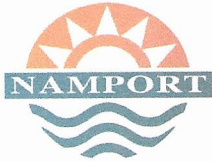
Established in terms of the Namibian Ports Authority Act, 1994 (Act No. 2 of 1994)

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- Should a positive Coronavirus case be identified before a vessel enters the port, MHSS will decide on whether the vessel will be allowed to enter and dock or not. This decision will be strictly according to the country's contingency plan, and Namport has no role in this decision.
- Dealing with positive cases will be the responsibility of MHSS. Only these officials are allowed to evacuate any suspected positive cases to the "isolation facility" situated at the Walvis Bay State Hospital. The officials will also coordinate all emergencies and issue additional instructions as and when required.

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Public/Employee health advice:

- Frequently clean your hands by using alcohol-based hand rub, or soap and water.
- Avoid touching your eyes, nose or mouth.
- Cover your mouth and nose with a medical mask, tissue, or flexed elbow when coughing or sneezing. Wash your hands afterwards and discard the mask or tissue.
- Avoid unprotected close contact with people with fever and cough, and seek medical care if you have a fever, cough and difficulty breathing.
- When visiting live animal markets, avoid direct unprotected contact with live animals and surfaces in contact with animals.
- If you have a fever, cough and difficulty breathing seek medical attention and share previous travel history with your health care provider.

Namport employees should continue to make use of their existing health care providers in cases of illness. Employees are also urged to contact or visit the existing Namport Clinic (ext.208 2357 or 208 2463) for more information on the coronavirus, or in cases where they feel ill.

Namport recognises the serious threat posed by the coronavirus, but it is important to highlight that there are other viruses/illnesses such as the common cold or flu, which also have fever and cough as symptoms. Accordingly, and without causing a panic, let us all be vigilant and ensure that we visit the Namport clinic in such cases.

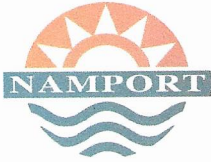
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The officials from the MHSS who operate inside the ports can be contacted at 064-216 354/2.

All Managers and Supervisors are urged to brief the employees on this memo.

Victor Ashikoto
Acting Chief Executive Officer

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