

WBCG Mobile Wellness Service Request Form



Thank you for requesting the WBCG mobile wellness services. In order to confirm your request, please provide us with the following information:

Name of institution/company	
Estimated number of employees to participate (per site)	
Physical address	
Name of contact person	
Contact number	
Wellness Services Required	
Proposed date/s	
Proposed time	
Comments	

Completed by: _____

Designation: _____

Date: _____

Signature: _____

WBCG Mobile Wellness Clinic: Operational Procedures

Thank you for your booking. To ensure that the wellness event runs smoothly, we would like to bring the following to your attention:

- If there are any onsite security procedures and requirements, please bring this to our attention, e.g. any protective gear, which must be worn, is to be supplied by the company.
- Qualified Rapid testers/counselors will conduct the testing and counseling. Each wellness screening session takes approximately 15-20 minutes depending on the results and how the employee perceives the results.
- The screening will take place in a safe and confidential environment. If we do not perform these tests inside our Mobile unit/s, the company will be required to kindly supply us with an office/room where the counselors can perform the test on a one-on-one basis. No other employees will be allowed inside the Mobile unit/s or testing rooms while counseling and testing is taking place. Alternatively, the mobile team may erect a tent where testing and the registration process will take place.
- Pre-test counseling will be done through one on one sessions or in a group. Our primary focus lies on comprehensive biomedical wellness services testing such as Cholesterol screening, Blood Glucose (Sugar) screening, Blood Pressure, HIV Testing and treatment, HIV Pre- Exposure Prophylaxis (Prep), Eye Vision Testing, BMI (Body Mass Index), STI (Sexually Transmitted Infection) and TB screening as well as dispensing of basic Primary Healthcare medicine (Excluding all contraceptives).
- However on special request from the company, we offer other services such as mental health sessions, seasonal flu shots, occupational health services, financial literacy sessions, leadership mentorship sessions, team building sessions etc
- Please take into consideration the amount of employees who need to participate as well as the time provided by your esteemed institution. Qualified nurses will perform these tests supported by certified rapid testers/counselors.
- Employees who presents with abnormal results will either be treated on site or be provided with a referral letter/note to seek advance medical services. It is then their own responsibility to report such abnormalities to their Doctor or Government hospital or any health centre near to them.
- No individual HIV test results will be given to the company under any circumstances. The company will however receive a report on completion of the event indicating prevalence without confidentiality being compromised. In the event were the company intends to directly assist the employee, the WBCG may assist both parties to develop a disclosure agreement.
- The nurses and counselors will bring their own meals/refreshments to the site, and it would be appreciated if the company allows them a break to consume this. Half an hour break would be sufficient. The team will however relief each other as not to compromise the employee's time who need to participate.
- Thank you and congratulations for being an exemplary institution for implementing employee wellness initiatives.
- I, the undersigned, hereby confirm that I read the above testing process and I agree to these terms:
- Signature: _____
- Completed form to be sent to wellness@wbcg.com.na